

**EXAMINATION REGULATIONS AND CODE OF CONDUCT
ARIZONA UNIFORM BAR EXAMINATION**

Exam Month: _____ **Year:** _____

Please read the following Examination Regulations and Code of Conduct and **initial each line** to indicate you have read and understand each matter. Violations may prevent you from taking the bar exam now or in the future. **Sign the statement at the bottom of page 2. This document must be completed and submitted with your exam application and must be on file prior to your taking the exam.** Any applicant who cheats, disrupts, or attempts to disrupt the bar examination process, or breaches any examination regulation is subject to sanctions by the Committee on Examinations or its authorized representative including, but not limited to, ejection from the examination, invalidation of results, and notification of the Committee on Character and Fitness.

_____ **1. Applicants must complete and upload their Arizona Bar Exam Admission Ticket before registration.** The Admission Ticket will be provided approximately two weeks before the exam to applicants who have timely submitted all required documents within stated deadlines.

_____ **2. Applicants must bring to the bar examination a current valid government issued photo identification card.** The identification must be presented to staff to obtain an exam badge which is required for admission to the examination room.

_____ **3. The Committee prohibits the following items from being brought into the examination building:**

- a.** Electronic devices of any kind, including but not limited to: phones, cameras, recording devices, handheld computers, media players, language translators, smart watches, digital watches or timers, fitness trackers, air tags or any other electronic devices.
- b.** Bluetooth devices including ear buds, wireless external keyboards, wireless mice, or receivers.
- c.** Backpacks, book bags, briefcases, books, paper, notes, bar review or other printed material of any format or media.
- d.** Food, candy, gum, beverages other than water, cigarettes, e-cigarettes, tobacco-related products, vapes, matches, or lighters.
- e.** Jump drives, memory sticks or discs.
- f.** Non-religious headwear including caps, visors, hoods, and scarves.
- g.** Ear plugs, headphones, headsets, or ear buds. Ear plugs will be provided at the exam site.
- h.** Pencils, erasers, pens, or highlighters. Pens and pencils will be provided at the exam site.
- i.** Tissue. Tissue will be provided at the exam site.
- j.** Flip-flops or other shoes or clothing which are noisy and can disrupt other candidates

_____ **3.** Applicants may bring their own water bottle(s). Water bottles must be clear and contain no label or writing. All water bottles must have closable lids. No glass containers are permitted. No other beverage is permitted.

_____ **4.** No handbags or backpacks are allowed in the examination building. Any items normally carried in a handbag or backpack, must be in a clear zip top plastic bag provided by the applicant, not to exceed one gallon size. The Committee assumes no responsibility for lost or damaged items.

_____ **5.** Laptop computers are allowed on MEE and MPT testing day(s) only. **No laptop bags, sleeves, cases, mouse pads, or wireless laptop accessories are allowed in the examination building. It is your responsibility to store personal items outside the building. The Committee assumes no responsibility for lost or damaged items.** It is against both fire and safety codes to leave items in the public spaces of buildings. **Items left in public spaces may be confiscated and not returned.**

_____ 6. Applicants must not bring a weapon, including gun, knife, or weapon of other description into the examination building. Doing so will result in immediate expulsion from the site and notification to the Committee on Character and Fitness.

_____ 7. Visitors and family members are not allowed in the examination area at any time.

_____ 8. No examination material or data may be removed from the examination room. Attempts to do so will result in expulsion from the examination and notification to the Committee on Character and Fitness.

_____ 9. Applicants must leave the examination area immediately upon completing any portion of the examination and not re-enter until the next test session. Any applicant leaving the examination area during a session of the examination will not be permitted to re-enter during that testing session.

_____ 10. Applicants must not create a continuing distraction by sound or movement which tends to disrupt the concentration of another applicant and must not engage in any activity which reasonably may be considered a breach of the peace.

_____ 11. Applicants must not gather in restrooms or in any areas adjacent to the examination rooms while the examination is in progress.

_____ 12. At the announced termination of an examination session (Time... stop writing/Time... stop typing), writing or typing must stop immediately and pens or pencils must be immediately placed on the table. Applicants must not type, write, erase, or otherwise add to, alter, or subtract from any answer, answer sheet or other document after the stop time is announced.

_____ 13. Applicants must not falsify or misrepresent information required for admission to the examination, impersonate another applicant or have an impersonator take the examination on applicant's behalf. Violation will result in immediate expulsion and voided test score.

_____ 14. Applicants must not give or receive help answering questions from any other applicant or source during the administration of the examination, which concludes for non-standard test applicants no earlier than Friday of the testing week, at 5:30 p.m., Arizona Time. Violations of the Non-Communication Agreement during this time may result in expulsion from the examination and notification to the Committee on Character and Fitness.

_____ 15. Applicants must not create notes from memory, bar review or other materials after entering the examination building.

_____ 16. Applicants must not place their name or initials or otherwise attempt to identify themselves on any part of the essay examination other than entering their unique examination number. NOTE: The National Conference of Bar Examiners requires personal information on the answer sheet for the MBE.

IF YOU VIOLATE ANY OF THESE REGULATIONS, IT WILL BE PRESUMED YOU HAVE BEEN CHEATING; YOUR EXAMINATION RESULTS WILL BE INVALIDATED AND THE COMMITTEE ON CHARACTER AND FITNESS NOTIFIED.

I have read the above Examination Regulations and Code of Conduct and agree to abide by them. I understand that violation of any of these regulations may cause me to be ejected from the examination building, excluded from testing, my score voided, and the Committee on Character and Fitness notified regarding my fitness to practice law.

Signature

Date

Completed form required with application

Print Name